



**Registered Charity Number 1161237**

**WHEELY TOTS**

# **Trustees Annual Report & Financial Statements**

**For year ended 30 April 2018**



## **Wheely Tots Annual Report for the year ended 30 April 2017**

**Full name** Wheely Tots

**Registered charity number** 1161237

**Main address** 23 Widegate Studios, London, E1 7HX

### **Committee members**

**Trustees:** Louise Lord, Richard Markland, Gloria Obilana

Chief Executive: David Pitcher

**Bankers:** Barclays Bank

### **Governance and management**

Wheely Tots is a CIO managed in accordance with the constitution dated April 2015.

Trustees are appointed for a minimum term of 2 years. Applications from new Trustees and volunteers are always welcome.

Members register to join Wheely Tots and benefit from the activities we offer namely parent-toddler balance bike sessions, use of our cargo bikes and other cycling related activities. Membership is currently free and open to all.

### **Child Protection**

All individuals responsible for delivering Wheely Tots sessions have enhanced DBS checks which are repeated regularly. An equal opportunities statement, child protection and vulnerable adult, volunteer, financial regulations and data protection policies are in place and reviewed annually.

### **Aims and objectives**

Wheely Tots formal charitable objective is "The promotion of community participation in healthy recreation in particular by the provision of cycling advice, cycle training, cycle maintenance, and other cycling related activities."

In practice we achieve our objective by

- helping families grow and taking a "whole family" approach to all our activities
- taking a lead on social inclusion and community development
- referring families to other healthy activities and services



Wheely Tots is a registered charity that believes ALL children should have the opportunity to learn to be healthy, confident and resilient.

Wheely Tots make this possible by providing access to cycling equipment and facilities via inclusive, friendly and rewarding family oriented events and sessions. We specialize in parent & toddler balance bike sessions from age 14 months upwards and provide tools, support and help for the whole family. Wheely Tots provides participating families parent-toddler balance bike sessions and related activities (bike servicing and cycle training, workshops etc. and use of its cargo bike).

Our activities are focussed in and around the Woodberry Down area of London, an area of great deprivation and diversity as demonstrated by the following 2015 statistics;

- 2nd most deprived out of 21 wards in Hackney, within 2% most deprived London wards and within 5% most deprived English wards
- 8.2% are 0-4 years old, higher than the London average
- Ethnically diverse with around 50% black and other ethnic minority residents
- Lone parents (19.8%)
- High proportion of social rented housing (60%)
- Residents with no qualifications (26%)
- High proportion economically inactive residents (37%)
- Residents with long term limiting illness (17%)
- Residents providing unpaid care (8%)

The public benefit we provide can be summarised as;

- Community development (we bring together a diverse range of families from varied socio-economic and ethnic backgrounds from private and social housing)
- Confidence building (bikes/cycling provides an amazing focus for people to realise the art of the possible)
- Improving and facilitating positive parent-child interaction
- Improving mental and physical health (checking & adjusting bikes and riding them)
- Promoting the use of urban outdoor space (pavements & parks)
- Providing core skills e.g. agility, balance, coordination, emotional intelligence
- Learning by doing and learning how to ask the right questions and helping people to help themselves

We are a responsible, well managed organisation providing genuine public benefit. As such we believe we are well positioned to attract future grant and other funding.



**Summary of the main achievements during the period, from Wheely Tots records**

<b>At a glance numbers</b>	
<b>Volunteers who have kindly donated time and expertise</b>	<b>15</b>
<b>Number of volunteer hours</b>	<b>176</b>
<b>Parent-toddler balance bike sessions delivered</b>	<b>134</b>
<b>Community events attended</b>	<b>14</b>
<b>Cargo bike uses</b>	<b>163</b>
<b>Toddlers participating</b>	<b>129</b>
<b>Average attendance per session</b>	<b>4</b>
<b>Bicycles made safe and roadworthy</b>	<b>48</b>
<b>Sessional worker jobs created</b>	<b>2</b>
<b>Number of families reached</b>	<b>326</b>

Our activities are made possible by the assistance of individuals and partner organisations who offer in kind support. Manor House Development Trust allow us to offer our sessions from the Redmond Community Centre on Wednesday afternoons and store some of our equipment. Berkeley Homes via Premier Estates allow us secure storage space for our cargo bikes, balance bikes and other cycling equipment. We continue to participate in a number of local events including Woodberry Down Winter Feast and the Woodberry Down fun day, Hidden



River Festival and other [local events](#). The Friends of Finsbury Park and Haringey Borough Council Park Management have been extremely supportive of our activities. In Tottenham the Lordship Community hub at Lordship Recreation Ground have been extremely welcoming and we successfully ran sessions as [an Easter holiday programme](#) in the Model Traffic Area. This kind assistance is much appreciated and is essential to the success of our activities. Our partners recognise that working collaboratively and “going the extra mile” are key Wheely Tots organisational strengths.

We were awarded a new grant from London Cycling Grants (Transport for London) to explore running our [regular sessions](#) as an Easter Holiday Programme, continuation of the [wheelytots.com/ride](#) programme and a grant to add an e assist to our cargo bike allowing us to run the Easter Sessions. Special thanks to [London Green Cycles](#) for carrying out the upgrade.





Our promotional leaflet was distributed to organisations and families in an around Lordship Rec and kindly designed by Joan Curtis at the Lordship Community Hub.

- 142 families participated in one of the coldest and wettest weeks of the year. This attendance massively exceeded our expectations and demonstrated the real need for our project in a relatively deprived part of London.
- Wheely Tots working in partnership with Lordship Community Hub again demonstrated the value of partnership working and resulted in an outcome greater than the sum of the parts
- ***"I'm really glad I stopped by on the first day, my daughters made me bring them each day and look at them now - the oldest is pedalling and the youngest balancing really well"*** Parent testimonial who we also referred to a pattern cutting workshop at the Community Hub.

**Easter 2018**  
• Balance bikes  
• Songs • Chalks

**For toddlers (age 2 - 4) & parents**  
6 sessions per day (On the hour from 10am)

**Book a place at:**  
[wheelytots.com/easter](http://wheelytots.com/easter)

**Suggested donation £5 and free places available**

**Model Traffic Area, Lordship Rec**  
**Higham Road, N17 6BD**  
**Monday April 9 - Friday April 13**  
**10am-4pm**

info@wheelytots.com  
facebook.com/wheelytots  
@wheelytots  
07775610611

Transport for London  
Haringey  
Wheely Tots registered charity no. 1161237

We welcomed Earlyna Edwards and Gail Bristow to our team of session leaders who along with James Holloway have all been brilliant throughout the year, especially at the Easter sessions which were a Wheely Tots "first".





### Tots & Parents Cargo Bike Sessions

We applied our “working with diverse families” expertise to help [CarryMe Bikes CIC](#) with their sessions in Victoria Park and Millfields Park. These were aimed at introducing new families to cargo bikes and how they can be used as a healthy way of getting around the London. We met some lovely families and there are some [great photos](#).

### Volunteering at Wheely Tots

We have always been keen for people to come and apply existing skills or learn new skills at Wheely Tots on a short term basis. One example of corporate volunteering were 3 fabulous volunteers from the Wellcome Trust who helped out one summers day at a Parent & Toddler session in Finsbury Park in the morning and then after lunch edited parent testimonial videos which we then uploaded to our website at [wheelytots.com/toddlers](#).

For us it meant that we got to do something that we simply didn't have the resources to do whilst running the sessions and allowed our volunteers to apply their existing skills and practice a new skill and meet some of our families who attended the session.



### Policy on reserves

Wheely Tots currently has a minimum reserve of £2,000 which is set aside for future use.

Signed on behalf of the CIO's trustees:

Signed

Louise Lord, Trustee

Date 05/11/2018



## **Independent Examiner's Report to the Trustees of Wheely Tots**

I report on the accounts for the year ended 30 April 2018 set out on pages 7-9.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

John Aperghis (ACMA) Associate of Chartered Management Accountants



## Wheely Tots Receipts and payments Account for the year ended 30 April

	2018 £	2017 £
<b>Receipts</b>		
Restricted Grants	14025.24	4666.00
Unrestricted Grants	0.00	0.00
Donations	3628.34	4335.80
Memberships	0.00	0.00
Bank interest	0.00	0.00
Other receipts	0.00	0.00
<b>Total receipts</b>	<b><u>17653.58</u></b>	<b><u>9001.80</u></b>
<b>Payments</b>		
Contractors	8650.00	2266.90
Travel	89.90	32.30
Volunteer expenses	433.16	212.45
Rent	921.60	921.60
Utilities	0.00	0.00
Equipment	6517.98	2450.77
Marketing	486.56	536.86
Insurance	371.97	160.20
Hospitality	0.00	0.00
Training	150.00	15.00
<b>Total Payments</b>	<b><u>17621.17</u></b>	<b><u>6596.08</u></b>
 Net receipts/(payments)	 <b><u>32.41</u></b>	 <b><u>2405.72</u></b>
 Bank and cash at the start of the period	 4813.66	 2407.94
 Bank and cash at the end of the period	 <b><u>4846.07</u></b>	 <b><u>4813.66</u></b>





## WheelyTots Statement of Assets & Liabilities at 30 April

	2018 £	2017 £
<b>Cash assets</b>		
Current account	4813.66	2407.94
Deposit account	0	0
Petty cash	0	0
<b>Total cash assets</b>	<b><u>4813.66</u></b>	<b><u>2407.94</u></b>

### Other assets

Cargo Bike & Accessories (est. £5000)  
Toddler Balance bikes (est £600)  
Used bicycles (est. £500)  
2 bike trailers (est £400)  
Locks, tools and other equipment (est £500)

### Liabilities

none

These financial statements are accepted on behalf of the CIO by:

Signed

Dated \_\_\_\_05/11/2018\_\_\_\_

Louise Lord, Trustee



## Wheely Tots Notes to the accounts for year ended 30 April 2017

### 1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

### 2. Notable Grants & Donations

	£
Cycling Grants London	10781.00
Manor House Development Trust	1500.00
Hackney Playbus	400.00
CarryMe Bikes	615.87
I Alleume	173.61
Y Zhang	100.00
J Granerod	130.00
Other private donations	3953.10
Total grants and donations	17653.58

### Committee members' remuneration

Remuneration is available for travel expenses and no remuneration was claimed by trustees in this financial year.

There are no related party transactions.