Company number: 09583057 Charity number: 1164839

## THE HUNGER PROJECT UK

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## TRUSTEES' REPORT AND ACCOUNTS

31 December 2018

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## **REFERENCE AND ADMINISTRATIVE INFORMATION**

## **REGISTERED CHARITY NUMBER** 1164839

COMPANY NUMBER 09583057

## **GOVERNING DOCUMENT**

Memorandum and Articles of Association, as amended by Special Resolution on 7 November 2016.

#### TRUSTEES

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Judith Pollock (Chair) Irena Tullis Monique Surridge Rob Shepherd Manda Lakhani (appointed 11 May 2018)

## **COMPANY SECRETARY**

Elspeth Cox (resigned 28 February 2018) Md Ashiqul Amin Khan (appointed 3 September 2018 and resigned 10 May 2019)

## **REGISTERED OFFICE**

JMJ Associates Building 5 566 Chiswick High Road Chiswick Park Chiswick W4 5YF

## ACCOUNTANTS

Hazlewoods LLP Windsor House Bayshill Road Cheltenham GL50 3AT

#### **BANKERS**

Natwest Bank plc 88 Cromwell Road London SW7 4EW Coop Bank PO Box 250 Delf House Skelmersdale WN8 6WT CAF (Charities Aid Foundation) 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4TA

#### **CHAIR'S INTRODUCTION**

By investing in people and putting them in the driving seat of their own development, hunger can end for good and lives are transformed forever.

In 2018, thanks to your generous investment together with that of other people globally, The Hunger Project (THP) reached an incredible 15.9 million people across 12,900 villages, empowering communities to rise above the poverty line in India, Bangladesh, Mexico, Peru and 9 countries in Africa including Zambia where THP has recently begun work.

Our body of evidence continues to grow and shows that the sustainable end of hunger and poverty is possible. One powerful piece of evidence is that more than 564,720 people are now living in 35 self-reliant communities across Africa. Before THP arrived, those people were completely resigned to a life of hunger and poverty forever. Now they are empowered to lead their own development and make decisions at a local level, independent of THP. Beyond our direct community partnerships, our mobilisation work on a global level has continued to advocate for governments, funding agencies and other international development actors to invest in people and in holistic, multi-sectoral, community-led approaches, which put women at the centre.

Founded by THP, the global movement for community led development has grown significantly with 57 organisational members who advocate for locally led, integrated approaches to achieving the Sustainable Development Goals.

The powerful impact of THP's women centred community led approach has proven its effectiveness not only in rural farming villages, but also in different environments and communities such as the coastal area of Senegal where The Hunger Project UK (THP UK) is supporting 7 coastal fishing village communities. This 3-year pilot project empowers the inhabitants of the 7 villages to improve their livelihoods and preserve their environment. As an example, one of the main sources of revenue for these communities is octopus and production of this has nearly doubled in the course of 24 months.

In 2018 THP UK strengthened its capacity and governance and equipped itself with the necessary tools and structures to operate with the highest level of transparency and accountability. This enabled us to meet funders' enhanced due diligence standards and to access institutional funders who had previously not been accessible to THP-UK. Investments were also made in a new website and fundraising platform, a new accounting system and a revised set of policies in areas such as safeguarding and prevention of fraud. In December 2018, THP UK moved to a pro-bono office at our partner JMJ Associates, saving us rent and offering a safe and environmentally friendly work space for team members and volunteers. Given these strategic investments the organisation ended the year with significantly improved capabilities and only a small deficit of £6,688, This was thanks to successful fundraising activities and creative efforts to control and reduce our expenses.

Our revenue for the end of hunger was £192,836 in 2018.

We experienced a planned reduction in restricted income compared to 2017, due to a lower level of investment requested in year two of the Yenne programme in support of fishermen in Senegal and another funded project in Senegal which ended at the end of 2017.

In 2018, we forged new partnerships with individuals and companies committed to ending hunger and poverty in their life time. This includes:

- An 11% increase in unrestricted donations
- A sharp increase in corporate donations from £1,353 to £14,310
- The continuous development of World Hunger Day and the Unleashed Women movement in the UK and globally
- THP UK being one of the 24 chosen charities of the first Advent of Change calendar exclusively sold at John Lewis
- A partnership with Deloitte through the Beyond Me who generously hosted our end of the year event.

#### CHAIR'S INTRODUCTION (Continued)

At the end of 2018, THP UK was awarded a small charity challenge fund - a £51,000 grant from UKAid (British Government) to implement a programme empowering deaf girls in

Uganda in 2019. This is the first ever government grant received from the UK government in THP-UK's 40 years of existence. It demonstrates recognition for THP's approach, results and standard of operations.

These extraordinary outcomes in 2018 were made possible because of the generosity and commitment of people like you to enable others to take control of their own lives and futures.

Thank you for your investment, commitment and support in 2018 and beyond.

Yours in ending hunger,

.

Judith Pollock

#### TRUSTEES ANNUAL REPORT

The Trustees present their report and financial statements for the year ended 31 December 2018.

#### Structure, Governance and Management

The Hunger Project UK is a registered charity in England & Wales 1164839, a company limited by guarantee registered in England & Wales 9583057 and is governed by its Memorandum and Articles of Association. The Trustees, who are also Directors under company law, are appointed to the Board by existing Trustees, subject to there being no fewer than four Trustees at any one time. In May 2018, a new Trustee joined the Board as the 5<sup>th</sup> member. The Board has a process for the recruitment and appointment of new Trustees including an application, interview, external reference checks and attendance as an observer at a Board meeting. The Trustees all give their time to the charity on a voluntary basis and receive no remuneration. Out-of-pocket expenses may be reimbursed.

The Trustees meet approximately every six weeks in person or by telephone conference, to discuss matters relevant to the charity. They work with the Country Director to develop long term strategic plans for the charity and agree an annual workplan and budget. Responsibility for the implementation of the plans and for day-to-day operations is delegated to the Country Director and her team.

The THP-UK team comprises 2 members of staff - a full time Country Director and a part-time Fundraising and Office Manager. In addition, the organisation works with free-lance consultants for marketing and communications and also grant writing. Trustees perform specific administrative functions - Rob Shepherd is the Honorary Treasurer. The charity's accounting function is performed by Clarity Chartered Accountants.

THP-UK is affiliated with THP global organisation, comprising a lead organisation in the USA, partner countries (of which the UK is one) dedicated to advocacy and fundraising and programme country offices leading work on the ground in Africa, SE Asia and Latin America. THP-UK is an independently incorporated organisation in the UK and its relationship with THP is governed by a Global Partnership Agreement. The Board Chair and the Country Director regularly engage in committees and meetings to address global strategy and co-ordination.

#### **Objectives, Activities and Achievements**

THP is a strategic organisation and a global movement which has been in operation for more than 40 years to develop and disseminate effective strategies to end hunger and poverty.

#### **Our Vision**

A world where every woman, man and child leads a healthy, fulfilling life of self-reliance and dignity.

#### **Our Mission**

To end hunger and poverty by pioneering sustainable, grassroots, women-centred strategies and advocating for their widespread adoption in countries throughout the world.

The activities of the organisation are specifically restricted to advancing the following charitable objectives:

- 1. To advance the education of the public in subjects relevant to world hunger and starvation
- 2. To promote and assist in the provision of educational research which is likely to be of assistance in relieving poverty and hunger in any part of the world
- 3. To assist in the eradication of world hunger and starvation by providing or assist in providing, financial and practical support for the people in any part of the world who are in need and who are hungry.

## **TRUSTEES ANNUAL REPORT (Continued)**

THP works to break the cycle of poverty. We believe hungry people themselves are the key to ending hunger. In partnership, we unleash their vision, commitment and leadership so they can feed themselves and their families.

THP's approach is different from the conventional top-down planning used by many development agencies and governments. These top-down approaches follow a service-delivery model and often fail to utilise our most important resource: the creativity and self-reliance of people living in conditions of hunger and poverty themselves. We do not give hand-outs but instead, a hand-up based on a holistic approach centred on people and their community's needs and inspirations.

Working on the ground in Africa, South Asia, and Latin America, THP's programmes empower people to create lasting, society-wide progress. They address the causes and impacts of endemic hunger and poverty in a holistic way including health, education, nutrition, family income, gender equality, and environmental sustainability. The 3 essential elements of THP's strategies in any country are

- 1. Empowering women as key change agents
- 2. Mobilising communities for self-reliant action
- 3. Fostering effective partnerships with local government.

Our principles:

#### 1. HUMAN DIGNITY

All human beings are born free and equal in dignity and rights, including the right to food, health, work and education. We must not treat people living in conditions of hunger as beneficiaries, which can crush dignity, but rather as the key resource for ending hunger.

#### 2. GENDER EQUALITY

Women bear the major responsibility for meeting basic needs, yet are systematically denied the resources, freedom of action and voice in decision-making to fulfil that responsibility. An essential part of ending hunger must be to cause society-wide change towards gender equality.

#### 3. EMPOWERMENT

In the face of social suppression, focused and sustained action is required to awaken people to the possibility of self-reliance, to build confidence, and to organise communities to take charge of their own development.

#### 4. LEVERAGE

Ending chronic hunger requires action which catalyses large-scale systemic change. We must step back regularly - assess our impact within the evolving social/political/ economic environment - and launch the highest leveraged actions we can to meet this challenge.

#### 5. INTERCONNECTEDNESS

Our actions are shaped by and affect all other people and our natural environment. Hunger and poverty are not problems of one country or another but are global issues. We are all global citizens, working as equal partners in a common front to end hunger.

## 6. SUSTAINABILITY

Solutions to ending hunger must be sustainable locally, socially, economically and environmentally.

## **TRUSTEES ANNUAL REPORT (Continued)**

#### 7. SOCIAL TRANSFORMATION

People's self-reliance is suppressed by conditions such as corruption, armed conflict, racism and the subjugation of women. These are all rooted in an age-old and nearly universal patriarchal mindset that must be transformed as part of a fundamental shift in the way society is organised.

#### 8. HOLISTIC APPROACH

Hunger is inextricably linked to a nexus of issues including decent work, health, education, environmental sustainability and social justice. Only in addressing these together will any of them be solved on a sustainable basis.

#### 9. DECENTRALISATION

Individual and community ownership of local development is critical. Actions are most successful if decisions are made close to the people. This requires effective national and local government working in partnership with the people.

## 10. TRANSFORMATIVE LEADERSHIP

Ending hunger requires a new kind of leadership: not top-down, authority-based leadership, but leadership which awakens people to their own power - leadership "with" people rather than leadership "over" people.

## The Hunger Project's global impact:

In 2018, THP globally reached 15.9 million people across 12,900 communities in India, Bangladesh, Mexico, Peru, Benin, Senegal, Ethiopia, Malawi, Mozambique, Zambia, Uganda, Ghana and Burkina Faso.

2018 at a glance

- 184,344 people accessed health services in Africa
- 86,811 participants in income generating and skills workshops
- 61,691 participants in the Safe Schools For Girls programme in Bangladesh
- 81,024 participants in activities stopping violence against women
- 95,562 people trained in women's empowerment

Since 2008,

- 1.7 million people trained via vision, commitment, action workshops
- Over 400,000 locally trained volunteers leading change in their communities
- 564,720 people in 35 self-reliant Epicentre communities in Africa
- 43% decrease in severe hunger in self-reliant communities in Africa
- We have successfully engaged with 183,000 elected women representatives with the aim of strengthening women's quality participation in rural governance.

At the global level, THP continues to play a leadership role within civil society networks for food and nutrition, security, water and sanitation, maternal and child health, halting gender-based violence, and local governance with a strong emphasis on gender equality and the empowerment of women in all these sectors. In particular, THP continues to develop the Movement for Community Led Development.

#### **TRUSTEES ANNUAL REPORT (Continued)**

#### The Hunger Project UK in 2018:

THP UK supports the activities of THP (global) primarily through fundraising and advocacy. Selected highlights of our achievements in 2018 against our 3 core objectives are described here:

**<u>OBJECTIVE 1</u>**: Contribute towards ending hunger and poverty by 2030 through financial contribution and support to projects in Africa, India, Bangladesh, Mexico and Peru.

THP-UK carries out a series of fundraising activities to secure donations from individuals, community groups and companies in support of its education and advocacy activities in the UK and THP programmes worldwide.

In 2018, THP-UK continued to support a 30-month pilot project in Yenne on the coastal area of Senegal. The Project for the Mobilization of Fishermen in Yenne known affectionately by the communities via its acronym as the POMPEY project, is financed by Cairn Energy and aims to support 22,450 people across the 7 coastal fishing village communities based in the southern peninsula of Cape Verde, near Dakar. Launched in April 2017, the project has demonstrated the effectiveness of THP's women-led community and holistic approach, not only in rural areas, but also in coastal regions across the fishing communities.

The POMPEY project is articulated around 5 main components aiming at empowering the fishermen communities to become the agents of their own development through a series of complementary activities

- o Organisational Changes
- o Behavioural & Mindset Changes
- o Empowerment & Leadership Development
- Partnership Development:
- o Livelihoods Development

Since its inception, main outcomes achieved include:

- 1,520 women reached through the micro finance programmes
- 550 women trained in financial education and microloans
- Training of 59 women involved in processing and transforming seafood and fish
- 3,300 octopus pots immersed and 450 life vests received
- 104 animators trained in the Vision, Commitment and Action workshop
- Establishment of a literacy class of 25 women
- Training of 182 animators on women empowerment

THP UK reinforced its team with an experienced programme manager who has worked in collaboration with THP Global with the aim of securing UK grants to fund projects.

At the end of 2018, THP UK was awarded a small charity challenge fund - a £51,000 grant from UKAid (British Government) to implement a programme empowering deaf girls in Uganda in 2019.

#### **TRUSTEES ANNUAL REPORT (Continued)**

**<u>OBJECTIVE 2</u>**: Raise public awareness of international development, THP's empowerment approach and the role of individuals in ending hunger and abject poverty.

THP-UK invested in the long overdue refresh of its website and a new fundraising platform allowing the organisation to be equipped with tools to communicate on its mission and its work.

The organisation disseminated infographics, case studies and communications to its constituency of supporters through its newsletters and social media channels.

It is to be noted that the implementation of GDPR, the organisation experienced a reduction in its database, reducing the impact of its communication.

We made presentations in 3 schools about our work and the importance of empowering women and girls as agents of change in communities.

A series of activities was organised as part of World Hunger Day and the Unleashed Women campaign.

World Hunger Day 2018:

THP-UK devised International World Hunger Day (28 May) to celebrate women and men lifting themselves and their children out of extreme hunger and poverty through communications, PR, and social media activity. World Hunger Day has become the flagship event of THP and is celebrated all over the world by companies, community groups, and individuals from Africa to China.

THP-UK led on social media campaigning for World Hunger Day 2018 and organised a series of fundraising and awareness raising activities including a stand and cooking demonstrations for children at Mercato Metropolitano and participation of the Country Director as one the key speakers at a World Hunger Day event at The House of Commons.

Overall, six million people engaged on social media for World Hunger Day. Fundraising income doubled with a larger number of companies raising funds or organising fundraising activities in support of World Hunger Day.

Corporate partners include Accor Switzerland, Food Lovers Market and Gourmand journal.

Unleashed Women: The Unleashed Women campaign is not only raising valuable funds for THP UK but enables the organisation to sensitise the public on the pivotal role of women and girls in ending hunger and extreme poverty.

Each Unleashed Woman acts as a catalyst to mobilise her colleagues, peers, friends and relatives, advocating and campaigning for women and girls' empowerment through their fundraising activities and social media.

Regular Unleashed Women newsletters, case studies and posts on the Unleashed Women Facebook group were published.

On International Women Day, a series of profiles and testimonies of Unleashed Women were shared on the Unleashed Women microsite and social media. We also shared the stories of our two investors who took part in international Women's day events.

At the end of the year, we celebrated the achievements of our partners rising above the poverty line and declaring themselves self-reliant and the difference our Unleashed Women have made at our end of the year events with the support of our corporate Deloitte/Beyond Me team.

Over sixty people attended a rethinking What's Possible workshop highlighting the exceptional leadership of our women partners on the project through stories and case studies.

Our guest of honour, THP Ghana's programme manager, explained to our guests the progress made in Ghana with several epicentres achieving self-reliance. Inspirational Unleashed Women shared their commitment for ending hunger and poverty inviting others to rally.

#### **TRUSTEES ANNUAL REPORT (Continued)**

OBJECTIVE 3: To be a more efficient and more effective organisation.

THP UK undertook significant improvements to its governance and operational procedures in 2018 to meet funders enhanced due diligence standards and ensure it operates with the highest level of transparency and accountability.

THP UK reviewed and refreshed its policies and procedures, especially its safeguarding and antifraud and anti-bribery policies incorporating the latest recommendations and standards of operations. This resulted in securing a first grant from UKAid, for THP programmes in Uganda.

The organisation also prepared for GDPR on 25<sup>th</sup> May 2018 ensuring that it was compliant and that had obtained specific consent to communicate with all supporters. Because of GDPR, THP UK has experienced a reduction of the supporters' number it can communicate with but has improved performance of its newsletters and database.

Finally, THP invested in updating its website and taking on a new fundraising platform. These high performing tools enhance the organisation's capacity to raise its profile, inform the supporters and maximise fundraising.

THP UK thanks the Good Alliance and FunRaisin for its grants and pro-bono services allowing the organisation to improve its online presence and access high performing tools with limited resources.

#### **Public Benefit:**

The Trustees confirm that they have complied with their duty under the Charities Act 2011, to have due regard to the public benefit guidance published by the Charity Commission in determining the activities undertaken by the charity.

#### **Going Concern:**

The Trustees' use of the going concern basis of accounting in the preparation of the financial statements. The Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least 12 months from the date when the financial statements are authorised for issue.

#### Volunteers:

THP UK is very grateful to its volunteers and interns, who have supported our work both in the office and at our events.

Volunteers are unpaid. Volunteers' travel expenses and lunch (£3 allowance) are reimbursed on provision of receipts.

In 2018, we benefited from the support of 8 volunteers and interns.

#### **Financial Review**

The charity remained solvent throughout the year and had sufficient resources at the end of the year to meet foreseeable expenses. The end of year accounts shows a small deficit of  $\pounds 6,688$  after the distribution of funds to support programmatic activities.

#### Income

Unrestricted income increased by 11% in 2018 compared to 2017, thanks to the generosity of THP UK investors and the team's hard work.

#### General donations:

THP-UK thanks its generous supporters who gave £65,635 during the course of the year. Donations came from individuals and foundations.

#### **TRUSTEES ANNUAL REPORT (Continued)**

#### Support from Corporate:

Corporate support was  $\pounds 14,310$  - an important increase from  $\pounds 1,353$  in 2017. This increase is mainly due to companies and small businesses supporting the Unleashed Women campaign such as One of Many and Jungle HR ambassador brands of the campaign. In addition, corporate partners contributed to World Hunger Day. THP-UK also benefitted from the in-kind support of a corporate team from Deloitte, providing skills and supporting our end of the year event as part of the BeyondMe partnership.

#### Support to programmes from Trusts and Grants:

In total £47,724 of restricted funds was raised from Capricorn Senegal (Cairn Energy) and transferred to THP Senegal to fund the second year of the programme in support of Fishermen community in Yenne.

In addition, THP UK made a £5,500 donation to THP Global towards supporting projects and its charitable activities.

#### Gift Aid

THP UK maximised the opportunity of GDPR to collect additional information from supporters including gift aid declarations.

Furthermore, thanks to its new fundraising platform, the organisation was also able to maximise gift aid on donations made in support of participants to events. Thanks to these efforts, Gift Aid increased from  $\pounds 5,572$  in 2017 to  $\pounds 12,174$  in 2018.

#### Events

Funds raised through events increased by 6% from £39,275 in 2017 to £41,695 in 2018 while expenditure on events dropped significantly from £21,985 to £16,603.  $\pounds 2.50$  was raised for every pound spent on events.

City Against Hunger: THP's corporate 5K mud challenge changed location in 2018 and revitalised interest in the event. Income increased from £16,035 in 2017 to £21,676 in 2018.

Rough Runner: THP UK took part in Rough Runner for the first time in 2018, with the aim of creating a family friendly rendezvous for supporters and their children. 20 adults and 15 children participated in Rough Runner and raised £5,921.

End of the Year event: Thanks to the support of our Deloitte Beyond Me team, we were able to hold our end of the year networking event and a Rethinking What's Possible workshop at the end of November.

The aim of the event was to nurture relationships with existing and potential new supporters, inviting them to learn more about our work and invest in the end of hunger. THP UK is very grateful to the Deloitte team for their support which enabled to organise the event at nearly no cost.

#### Campaigns

World Hunger Day: Fundraising as part of World Hunger Day doubled compared to 2017 with funds raised by supporters and renewed corporate partnerships with Food Lovers Market in South Africa and Accor Switzerland.

In total, £2,765 was raised.

Unleashed Women: £8,533 was raised through monthly donations and fundraising activities organised by Unleashed Women in 2018. We also received over £5,000 from our two Unleashed Women corporate brand ambassadors Jungle HR and One of Many.

#### **TRUSTEES ANNUAL REPORT (Continued)**

#### Charitable expenditure

Total expenditure was £199,524.

Expenditure on charitable activities was £123,288 including £47,724 for programmes and a £5,500 donation to THP Global, representing 62% of total expenditure in 2018.

#### Fundraising

Costs of raising funds were  $\pounds76,236$  with an associated income of  $\pounds181,538$  $\pounds2.38$  was raised on every pound spent on fundraising.

#### **Investment Policy**

The charity's powers of investment are set out in the Articles of Association and are vested in the Board of Trustees. The investment strategy is set by the Trustees and is subject to the sufficiency of funds to meet the ongoing administration of the charity. Any funds surplus to this are transferred to THP global office to support programmes in the field. Therefore, there has been no investment income.

#### **Reserves Policy**

On 31<sup>st</sup> December 2018, THP UK had £41,026 in reserve. The Trustees regularly review the level of reserves held by the charity to ensure they are sufficient. Given the nature of the charity, the Trustees do not believe it is necessary to hold significant levels of reserves; enough reserves are held to cover approximately three to six months of normal expenditure.

#### Plans for the Future

The charity intends to continue raising the maximum funds possible for THP's work in the developing world, promoting public knowledge and understanding of hunger related issues, building alliances in development forums as well as in partnership with like-minded organisations and sponsors. As a small to mid-sized charity we constantly seek to raise funds to support these activities in the most cost-effective way.

#### **Risk Management**

The Trustees have kept under consideration the major strategy, business, and operational risks that the charity faces and confirm that systems have been established to enable their regular review by the Board. The impact of any risks can therefore be assessed, and the necessary steps taken to mitigate those risks.

#### Accounting and Reporting Responsibilities

The Directors are responsible for preparing the Directors' Report and the accounts in accordance with applicable law and regulations.

Company law requires the Directors to prepare accounts for each financial year. Under that law the Directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Standards and applicable law). Under company law the Directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing these accounts, the Directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the company will continue in business.

#### **TRUSTEES ANNUAL REPORT (Continued)**

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

For and on behalf of the Board of Trustees

Judith Pollock Chairperson

#### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

#### THE HUNGER PROJECT UK

I report on the accounts of The Hunger Project UK for the year ended 31 December 2018, which are set out in pages 11 to 17.

#### Respective responsibilities of Trustees and examiner

The Charity's Trustees (who are also the directors of the company for the purposes of Company Law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 145 of the Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act); and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:-

- (a) accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- (b) the accounts do not accord with such records;
- (c) where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS 102);
- (d) any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Scott Lawrence FCA HAZLEWOODS LLP Chartered Accountants

19/09/19

# STATEMENT OF FINANCIAL ACTIVITIES (including summary income and expenditure account)

For the year ended 31 December 2018

	Note	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
INCOME AND					
<b>ENDOWMENTS FROM:</b>					
Donations and legacies	3	133,814	47,724	181,538	254,140
Charitable activities	3	11,298	-	11,298	23,016
TOTAL INCOME		145,112	47,724	192,836	277,156
EXPENDITURE ON					
Raising funds	4	76,236	417	76,236	85,356
Charitable activities	4	75,564	47,724	123,288	195,565
	-		,	,	,
TOTAL EXPENDITURE		151,800	47,724	199,524	280,921
NET MOVEMENTS IN FUNDS		(6,688)	<b>.</b>	(6,688)	(3,765)
TOTAL FUNDS BROUGHT FO	RWARD	47,714	-	47,714	51,479
TOTAL FUNDS CARRIED FOR	WARD	41,026		41,026	47,714

Charity no. 1164839

Company no. 09583057

#### **BALANCE SHEET**

31 December 2018

	Note	Unrestricted Funds 2018 £	Unrestricted Funds 2017 £
CURRENT ASSETS		-	
Debtors	7	8,572	5.083
Cash at bank		44,654	59,717
LIABILITIES		53,226	64,800
Creditors – due within one year	8	(12,200)	(17,086)
NET CURRENT ASSETS		41,026	47,714
NET ASSETS EMPLOYED		41,026	47,714
<b>REPRESENTED BY:</b>		4	
FUNDS			
Restricted Funds	10	14	7 <b>2</b> 1
Unrestricted Funds	10	41,026	47,714
TOTAL FUNDS CARRIED FORW	ARD	41,026	47,714

The Company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

The members have not required the Company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions applicable to small companies subject to the small companies' regime in accordance with FRS 102 SORP.

J Pollock - Chair

19/2019

#### NOTES TO THE ACCOUNTS

For the year ended 31 December 2018

## **1** ACCOUNTING POLICIES

The accounts are prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

#### **Incoming Resources**

Donations, gifts and legacies represent amounts received during the year, together with any associated tax refund. Gifts in kind for use by the Charity are recognised as incoming resources when receivable at a reasonable estimate of their value. Assets given for distribution are only recognised when distributed.

Grants receivable for specific purposes are credited to the statement of financial activities in the year to which they relate as soon as conditions for receipt have been met. Unspent balances are carried forward to subsequent years within restricted funds.

Grants for immediate financial support, or received against costs previously incurred are recognised immediately in the Statement of Financial Activities. Voluntary income is shown gross before deduction of fund-raising expenditure.

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

#### **Grants** Payable

Grant expenditure is recognised only when the grants become payable. Grants approved for payment in future years are disclosed as commitments, but not recorded as expenditure until they become due for payment.

#### **Resources Expended**

All expenditure is accounted for under the accruals concept. The irrecoverable element of Value Added Tax is included within the item of expense to which it relates.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

## NOTES TO THE ACCOUNTS

For the year ended 31 December 2018

## **1** ACCOUNTING POLICIES (Continued)

Expenditure on charitable activities includes governance, administration, support to THP's field offices, management of grants and reporting, promoting awareness of international development, or promoting THP's strategies to the UK community and campaigns.

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

#### Funds

General unrestricted funds comprise accumulated surpluses and deficits on general activities. They are available for use at the discretion of the Trustees in furtherance of the Charity's objectives. Restricted funds are funds subject to specific conditions imposed by the donor(s).

## 2 TRUSTEES AND REMUNERATION AND EXPENSES

None of the Trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

No reimbursement of expenses has been made or is due to be made to any of the Trustees in respect of the year.

#### **3** INCOMING RESOURCES

Donations and legacies	Unrestricted funds £	Restricted funds £	Total £	Total 2017 £
Capricorn Senegal	-	47,724	47,724	134,073
General donations	65,635	-	65,635	73,867
Gift Aid recoverable	12,174	-	12,174	5,572
Corporate donations	14,310	-	14,310	1,353
Events	41,695	-	41,695	39,275
	133,814	47,724	181,538	254,140

In 2017, £134,073 of donations and legacies related to restricted funds. The remaining  $\pounds$ 120,067 related to unrestricted funds.

Charitable activities	Unrestricted funds	Restricted funds	Total	Total 2017
	£	£	£	£
World Hunger Day	2,765	-	2,765	1,366
Unleashed Women	8,533	-	8,533	21,650
	11,298	-	11,298	23,016

All income from charitable activities in 2017 related to unrestricted funds.

## NOTES TO THE ACCOUNTS

For the year ended 31 December 2018

## 4 **EXPENDITURE**

	Note	Unrestricted funds £	Restricted funds £	Total £	Total 2017 £
Costs of raising funds					
Salaries, temporary staff and	6				
consultants		50,213	1 <b>4</b> 1	50,213	58,652
Costs of events and challenges		16,603	÷.	16,603	21,985
Fundraising and networking		3,089		3,089	1,200
Support costs	5	6,331		6,331	3,519
		76,236		76,236	85,356
Expenditure on charitable activities					
Salaries, temporary staff and	6				
consultants		44,948	1 <b>2</b> 0	44,948	31,582
Programme funding		5,500	47,724	53,224	145,548
Support costs	5	25,116	an, and a second secon	25,116	18,435
		75,564	47,724	123,288	195,565

## 5 SUPPORT COSTS

	Unrestricted funds	Restricted funds	Total	Total 2017
	£	£	£	£
Rent of office	6,878	=	6,878	6,493
Insurance	710	-	710	669
Volunteer expenses	592	¥	592	1,210
Bank charges and interest (refund)	2,139	÷.	2,139	(1,834)
IT and website costs	6,458	=	6,458	3,652
Printing, postage and stationery	1,249	=	1,249	1,169
Independent examination fees*	750	-	750	1,200
Accountancy fees*	750	×	750	1,200
Bookkeeping fees and payroll costs	7,031	-	7,031	7,031
Subscriptions	1,211	÷	1,211	388
Sundry costs	3,679		3,679	776
	31,447		31,447	21,954

Support costs and costs of raising funds in 2017 all related to unrestricted funds. In 2017, expenditure on charitable activities constituted £134,073 in relation to restricted funds, and  $\pounds 61,492$  in relation to unrestricted funds

Support costs have been allocated between fundraising costs and charitable activities based on which costs relate to those respective activities.

\*There were no other services provided by, or fees paid to, the independent examiner.

## NOTES TO THE ACCOUNTS

For the year ended 31 December 2018

## 6 STAFF COSTS

	2018	2017
	£	£
Gross salaries	72,292	72,061
Employer's NI net of Employment Allowance	4,670	4,515
Employer's pension contributions	990	523
Freelancers and consultants	77,952	77,099
	95,161	90,234

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000. During the year, the charity employed 2 (2017: 12) people. Staff costs have been allocated between fundraising costs and charitable activities based on time spent on those respective activities.

## 7 **DEBTORS**

	2018 £	2017 £
Prepayments and accrued income	8,572	5,083

## 8 CREDITORS - due within one year

	2018	2017
	£	£
Accruals and deferred income	10,008	15,478
Taxation and social security	1,986	1,549
Other creditors	206	59
	12,200	6,503

## NOTES TO THE ACCOUNTS

For the year ended 31 December 2018

## 9 DEFERRED INCOME

Income deferred into 2018 arose from donations made to the Sweet Charity Challenge, a campaign held in early 2018.

	2018	2017
	£	£
Balance at 1 January 2018	393	1,417
Amounts released in current period	(393)	(1,417)
Amounts arising in current period	2 7	393
Balance at 31 December 2018	-	393

## **10 STATEMENT OF MOVEMENTS ON FUNDS**

2018	Unrestricted	Restricted	Total	Total
	funds	funds	2018	2017
	£	£	£	£
Funds brought forward	47,714		47,714	51,749
Net incoming resources for the year	(6,688)		(6,688)	(3,765)
Funds carried forward	<b>41,026</b>		<b>41,026</b>	<b>47,714</b>

Movement on restricted funds were as follows:

	Funds brought forward £	Income £	Expenditure £	Funds carried forward £
THP Senegal	-	47,724	47,724	375
		47,724	47,724	