

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)**

**Financial Statements
31 March 2017**

**Company Number: 03807112
Charity Number: 1076995**

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

INDEX TO FINANCIAL STATEMENTS

Page No

1	Legal and Administrative information
2-7	Report of the Trustees
9-10	Independent Examiner's Report
11	Statement of Financial Activities
12	Balance Sheet
13-19	Notes to the Financial Statements

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees (who are also directors)

Kate McLachlan
Tim Moore
Rohan Lowe
Elizabeth Hall
Paul Bramwell
Phil Seddon
Sophie Reilly
Jo- Anne Carden

Company Secretary

Emily Barratt

Registered Office and Operation Address

Brighton & Hove Speak Out
Westerks
41 -43 Portland Road
Hove
East Sussex
BN3 5DQ

Independent Examiner

Clare Osbond
Voluntary Sector Services
12 Silverdale Road
Hove
East Sussex
BN3 6FE

Bankers

CafCash Limited
Kings Hill
West Malling
Kent ME19 4TA

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

REPORT OF THE TRUSTEES

The Trustees of Brighton & Hove Speak Out are pleased to present their report and financial statements for the year ended 31st March 2017.

ORGANISATIONAL STRUCTURE AND MANAGEMENT

Governing document

The charity is constituted as a company limited by guarantee and is therefore governed by a memorandum and articles of association. The Directors of the company are also Trustees of the charity. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

Organisational structure

Brighton & Hove Speak Out is governed by a Governance Board of 9 people who are voted in at the AGM, 8 of whom are Trustees and also its Directors. Of the wider Governance Board, 2 people have a learning disability. The Board is advised people with a learning disability who use the projects, volunteers supported by Speak Out via Focus Groups and questionnaires and also receives bi monthly reports from Speak Out managers. New members of the Governance Board are provided with an induction pack, and training to understand their role in managing the charity. Board members can take part in a range governance training provided by a local organisation.

Speak Out employed 8 permanent staff during the year. The posts comprised the Director, part time Strategic Manager, 5 project workers delivering front line advocacy and group work and part time Administrator. Other people with learning disabilities were employed as casual workers delivering Learning Disability Awareness Training.

Decision making

The Charity produces an annually updated 3 year development plan which outlines the project work plans for the year ahead and potential developments for future years. All staff and Board members participate in deciding the priorities for future work and fundraising. User views are influential in this process, supplied by evaluation and individual feedback throughout the year and the views provided by the Advisors Group. Staff make regular work reports to the Governance Board who monitor progress and targets reached throughout the year.

OBJECTIVES AND ACTIVITIES

Speak Out's Objects

The Charitable objects are: 'the relief of people who have learning difficulties & who live in Brighton & Hove or the immediately surrounding area'.

Speak Out believes people with a learning difficulty/ disability should have the support they need to speak up and be heard, participate in decisions made about their lives and access the services they need.

Speak Out's Aims

- People with learning disabilities to claim their rights, and develop the skills, confidence and knowledge to make choices and take control of their lives.

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

REPORT OF THE TRUSTEES - CONTINUED

- People with learning disabilities to get support to speak up and be listened to.
- Services to change in a way that people with learning disabilities want.
- The needs of people with learning disabilities to be included in local policies and public service plans.

Speak Out activities

Speak Out supports people with learning disabilities to have more control over their lives by providing:

- Advocacy for individuals
- Advocacy in groups
- Consultation and engagement
- Training and awareness raising for services and communities
- Campaigning for changes in services and policies
- A service that is independent of other organisations and services
- A good quality advocacy service, measured by PQASSO and the Advocacy Quality Performance Mark (QPM)

30 volunteers worked with Speak Out staff this year. Together staff and volunteers support people individually or in groups to express their views, make changes, learn of opportunities, and access the support & services they need to be included in community life.

All staff and volunteers are checked with the Disclosure and Barring Service (DBS). All volunteers receive initial, and ongoing training and support in their advocacy role.

How Brighton & Hove Speak Out's activities deliver public benefit

Speak Out has many links with council, health, leisure and other services in the city and we use these links to positively influence how they work with the learning disabled community. Through our group work and awareness raising training we ensure that local services understand the needs and priorities of learning disabled people and have tools to help them work more effectively. Additionally, we work more formally with the council's Learning Disability Partnership Board and the CCG in order to make plans for people with learning disabilities locally.

ACHIEVEMENTS AND PERFORMANCE IN 2016-2017

In 2016-17 we worked with over 250 people with learning disabilities (pwld). Our ability to support pwld to have a voice and be heard about issues that matter to them was strengthened with new 3 year Comic Relief funding in April 2016 of the Voices Network, a user led campaigning project.

We are currently free of charge to people who access our services and aim to offer a flexible service that allows pwld to access the support they need in a way that suits them. We work with people who have high support and complex needs to those who receive little or no support.

Our work has three main functions which are:

- **To support people with the personal issues that affect them.**

We work with people to express their opinions about choices and changes in their life, including access to the services and support they need.

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

REPORT OF THE TRUSTEES – CONTINUED

- **To support people to influence changes in the community that will benefit everyone with a learning disability.**

We enable people with a learning disability to come together to express their views when changes are being planned or might be needed to the services they use

- **To support people to be resilient in order that they can take part in and contribute to community life?**

We shape our services to support people to take an active role in their community and build networks to reduce social isolation and find opportunities that lead to richer lives.

Our specific projects include:

Drop In (Comic Relief and People's Health Trust funded). Open three times a week, our Drop In's offer pwld support in a variety of ways including; a place to meet peers, discuss and find ways to solve issues, get volunteer support to access community venues and events in order to reduce social isolation. Drop Ins are becoming an ever more important way to provide a 'front door' to Speak Out's other services, thus enabling pwld to get the support they need from any one of our other projects.

One to one Issue advocacy. This includes both generic advocacy and statutory Care Act advocacy. (Council Funded). We have four ways for pwld to get an advocate. These are either

- General issue advocacy via our paid advocate
- Having a longer term volunteer citizen advocate
- Statutory Care Act advocacy
- Short term advocacy at some drop ins

Pwld need advocacy for a number of key issues including housing, social care, access to mental health support, the transition from children's to adult services and finance and benefits. Demand for one to one advocacy remains high as continued budget cuts are driving further reductions in services for pwld.

Themed and generic user led self advocacy groups, engagement and consultations. We supported 8 self advocacy groups (Comic Relief, BHCC, CCG) which include generic and themed groups, for example a Young People's Group and a group focussing on the democratic rights of pwld. Group members can explore themes, issues and solutions to their problems whilst developing the confidence to speak out and learn new skills. Issues that they talk about can also inform consultations and engagement work which is funded by the CCG and Council (LDDF)

The Benefits to Speak Out advocacy group members are numerous and include increased self-confidence to speak up for themselves and for their peers and having a voice in local health, social care, and mainstream services.

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995
REPORT OF THE TRUSTEES - CONTINUED**

Consultation and engagement focus groups and events. We run a variety of focus groups and interviews around themed consultations set by the CCG and Council. People with learning disabilities can experience significant barriers to services due to lack of awareness amongst staff and limitations of systems and structures within services. Identifying barriers and raising awareness of different support needs and implementing reasonable adjustments is a long way off in many services. Speak Out's engagement work and partnership with the Council and CCG enables this group to have a voice and influence service development. We hope this will continue to grow so this community can have more involvement in strategies and Health and Social Care services.

User led awareness raising and training for citywide services (LDDF). A training and raising awareness group, delivering local LD awareness raising training and promoting Thumbs Up. The Thumbs Up scheme gives support and advice to services on how to support their LD customers well. Our Waiting Room Project also continued to train healthcare staff about the needs of learning disabled patients so driving up standards within healthcare settings.

Volunteer supported Community Connecting projects (LDDF, People's Health). Volunteers are matched with pwld to enable them access mainstream and other city activities and services, thus increasing community participation. A small team of volunteers has helped pwld to build links in their community thus reducing isolation; improve well-being and mental health by being more active; have greater community presence and support to try citywide opportunities and activities; increase people's circles of support and friendship so contributing to better well-being.

FINANCIAL REVIEW

The financial statements are set out on pages 10 to 17. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Overview

The year ended 31st March 2017 recorded net income over expenditure of £18,077, of which after transfers £14,718 was in unrestricted funds and £3,359 was in restricted funds. Total reserves now stand at £86,971 of which £77,704 is unrestricted funds and £9,267 is restricted funds. By comparison, the year ended 31st March 2016 recorded net income over expenditure of £7,711 of which £7,303 was in unrestricted funds and £408 was in restricted funds. Total reserves in 2016 stood at £68,894 of which £62,986 was unrestricted funds and £5,908 was restricted funds.

Total income for the year ended 31st March 2017 amounted to £228,689 compared to £225,989 in the previous year, an increase of £2,700 from 2016. A breakdown of grants received is shown in Note 4 to the accounts.

Total expenditure for the year ended 31st March 2016 amounted to £210,612 compared to £218,278 in the previous year, a decrease of £7,666 from 2016.

In line with SORP FRS (102), expenditure is analysed into two main categories; charitable activities and raising funds for the charity. In the year ended 31st March 2016 there was £203,206 expenditure on charitable activities (2015: £214,747) and £7,406 (2015: £3,531) of expenditure on fundraising.

Reserves Policy

Brighton & Hove Speak Out is committed to using its resources in pursuit of its charitable objectives. It is also committed however to maintaining a level of reserves that is prudent to meeting on-going liabilities.

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

REPORT OF THE TRUSTEES – CONTINUED

Brighton & Hove Speak Out's policy seeks to balance these priorities by holding a level of general reserves which equates to 3 months current expenditure of the charity.

On 31st March 2014, a designated fund was established of £5,000. As at 31st March 2017 the balance left on general reserves was £72,704. The trustees feel the amount in general reserves is broadly in line with its stated policy, currently being just over 4 months at 2016/17 expenditure levels. The Board of Trustees monitors the level of reserves and takes appropriate action if reserves fall outside the desired range.

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

REPORT OF THE TRUSTEES - CONTINUED

PLANS FOR THE FUTURE

Speak Out aims to continue to strengthen the voices of pwld in Brighton and Hove by providing a wide range of advocacy support to the learning disabled community locally. With this in mind, we aim to:

- Continue to successfully deliver and develop our existing work in line with what people with learning disabilities tell us they need.
- Diversify funding streams in order to reduce dependence in the future on local authority and health funding. This includes the development of a strategy to increase our relationship with potential corporate partners
- Develop a new funding bid with local partners to address access issues to benefits and local services.
- Seek new funding for a Young People's Project which aims to support young people with learning disabilities in a variety of ways as they move from children's to adults services
- Develop our Communications Strategy in order to increase our profile and social media presence
- Develop a project to map Speak Out's history and develop exhibition materials to promote our work
- Develop research work with the University of Sussex to map the impact of service and benefits changes on pwld.

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

REPORT OF THE TRUSTEES - CONTINUED

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).


Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the charitable company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enables them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees on 26/10/17 and signed on their behalf by:


.....
Jo Anne Carden

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

I report on the accounts of the company for the year ended 31 March 2017, which are set out on pages 10 to 18.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 or are not consistent with the Charities SORP (FRS102)

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31
MARCH 2017 - CONTINUED**

Clare Osbond, FCIE
Voluntary Sector Services
12 Silverdale Road
Hove
BN3 6FE

Signature.....*C Osbond*.....

Date.....*02/11/17*.....

**BRIGHTON & HOVE
SPEAK OUT**
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995

**STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST MARCH 2017**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Unrestricted Funds £	Restricted Funds £	Total 2016 £
Income from:							
Donations and grants		19,140		19,140	8,359		8,359
Charitable activities:							
<i>Grants</i>	4	20,776	176,667	197,443	18,000	179,500	197,500
<i>Fees</i>		9,086		9,086	17,313		17,313
Investments		40		40	53		53
Other		2,980	-	2,980	2,764	-	2,764
Total		<u>52,022</u>	<u>176,667</u>	<u>228,689</u>	<u>46,489</u>	<u>179,500</u>	<u>225,989</u>
Expenditure on:							
Raising funds		7,406		7,406	3,531		3,531
Charitable activities	5	29,898	173,308	203,206	35,655	179,092	214,747
Total		<u>37,304</u>	<u>173,308</u>	<u>210,612</u>	<u>39,186</u>	<u>179,092</u>	<u>218,278</u>
Net Income / (Expenditure)		14,718	3,359	18,077	7,303	408	7,711
Transfers between funds		-	-	-	-	-	-
Net movement in funds	2	14,718	3,359	18,077	7,303	408	7,711
Reconciliation of funds:							
Total funds brought forward		<u>62,986</u>	<u>5,908</u>	<u>68,894</u>	<u>55,683</u>	<u>5,500</u>	<u>61,183</u>
Total funds carried forward		<u>77,704</u>	<u>9,267</u>	<u>86,971</u>	<u>62,986</u>	<u>5,908</u>	<u>68,894</u>

All amounts relate to continuing activities.

There have been no recognised gains or losses other than the result for the financial year and all surpluses or deficits have been accounted for on an historical cost basis.

The notes on pages 12 to 18 form part of these financial statements

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

**BALANCE SHEET
AS AT 31ST MARCH 2017**

	Note	2017 £	2016 £
Fixed Assets			
Tangible Assets	7	-	-
Current Assets			
Debtors	8	3,583	4,854
Cash at Bank and in hand		<u>128,391</u>	<u>85,112</u>
Creditors: Amounts falling due within 1 year	9	<u>45,003</u>	<u>31,419</u>
Net Current Assets		<u>86,971</u>	<u>68,894</u>
Net Assets	10		<u>68,894</u>
Reserves			
Unrestricted Funds			
- General		72,704	57,986
- Designated		5,000	5,000
Restricted Funds		<u>9,267</u>	<u>5,908</u>
Total Funds	11	<u>86,971</u>	<u>68,894</u>

For the year ending 31 March 2017, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2017 under Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006,
- preparing financial statements that give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit and loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance to the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The financial statements on pages 10 to 18 were approved by the board of Directors on 26/10/17 and were signed on it's behalf by:


Jo Anne Carden

The notes on pages 12 to 18 form part of these financial statements

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017**

1 ACCOUNTING POLICIES

a) *Basis of Preparation*

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The charity meets the definition of a public benefit entity under FRS 102.

These financial statements have been prepared on the going concern basis. The charity has sufficient reserves, and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

At the date of transition no restatements were required.

b) *Fund Accounting*

The accounts distinguish between restricted and unrestricted funds. The former have been raised by the charity for specific purposes or are received from donors and are subject to restrictions on the purposes for which they may be used. Unrestricted funds are those where there are no externally imposed restrictions and are available for use at the discretion of the Trustees for expenditure on its objects or appropriated to reserves for internally designated purposes.

c) *Income*

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Incoming resources from charitable activities are recognised on an earned basis in the year in which the conditions for receipt are met.

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017 - CONTINUED**

d) ***Expenditure***

Expenditure is recognised in the period in which it is incurred.

Expenditure on grants is recorded once the Charity has made an unconditional commitment to pay the grant and this has been communicated to the beneficiary or the grant has been paid, whichever is the earlier.

Expenditure is allocated to the particular activity where the cost relates directly to that activity. Support costs include central functions and have been allocated to activity cost categories on the basis consistent with the use of resources. Allocations are predominantly based on usage and staff time expended.

e) ***Depreciation and Fixed Assets***

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, or where specifically for a project, over the life of the project. The company does has a minimum value of £500 for capitalisation of fixed assets.

Depreciation policy applied:

Equipment – over 2 years on a straight line basis

f) ***Operating leases***

Rentals payable under operating leases are charged on a straight line basis over the terms of the lease.

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017 - CONTINUED**

2 NET MOVEMENT IN FUNDS

	2017	2016
	£	£
This is stating after charging :		
Depreciation	-	-
Independent examiner's fee	<u>600</u>	<u>600</u>

No Trustee received any emoluments (2016: £NIL).

Expenses amounting to £57 (2016: £158) were reimbursed for meeting costs and a Trustee leaving present.

3 STAFF COSTS

	2017	2016
	£	£
Staff costs were as follows:		
Salaries	136653	152,357
Social security costs	10918	11,409
Employer's pension	<u>226</u>	-
	<u>147,797</u>	<u>163,765</u>

Average number of employees 8.8 9.0

No employee received emoluments in excess of £60,000

The Charity considers that the key management personnel comprise the Board of Trustees and the Director. The total employee benefits of the key management personnel of the Charity were:

	2017	2016
	£	£
Gross Pay	35134	35134
Employers NI	3710	3729
Employer Pension	48	
	<u>38892</u>	<u>38863</u>

4 INCOME FROM CHARITABLE ACTIVITIES - GRANTS

	Unrestricted	Restricted	2017 Total	2016 Total
	£	£	£	£
Awards for All		9,271	9,271	
Comic Relief		37,821	37,821	
Big Lottery Fund				40,827
People's Health Trust		18,825	18,825	18,496
Brighton & Hove City Council	18,806		18,806	57,667
Brighton & Hove CCG	1,970	68,377	70,347	28,710
Learning Disability Development Fund	-	42,373	42,373	51,800
	<u>20,776</u>	<u>176,667</u>	<u>197,443</u>	<u>197,500</u>

SPEAK OUT

(A Company Limited by Guarantee)

Company Number: 03807112

Charity Number: 1076995

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2017 - CONTINUED

5. EXPENDITURE ON CHARITABLE ACTIVITIES

5. EXPENDITURE ON CHARITABLE ACTIVITIES						
Breakdown by activity - 2017:						
	Advocacy for individuals	Advocacy and engagement group work	Community connecting projects	User-led hub	Other Projects	Total 2017
	£	£	£	£	£	£
Project costs	2,855	7,167	2,659	-	1,995	14,676
Staff costs	42,600	74,321	19,050	-	12,600	148,571
Premises costs	3,635	9,932	494	-	389	14,450
Office costs	1,353	2,318	1,008	-	502	5,180
Professional costs	4,353	2,570	1,997	-	9,061	17,981
Governance costs	510	528	-	-	1,309	2,347

Total Charitable Activities

Total Charitable Activities	55,306	96,836	25,208	25,856	203,206
-----------------------------	--------	--------	--------	--------	---------

Breakdown by activity - 2016:

Breakdown by activity - 2016:					
	£	£	£	£	£
Project costs	2,035	4,355	1,994	3,839	14,373
Staff costs	36,214	51,189	21,019	28,551	166,000
Premises costs	3,635	2,500	125	7,861	14,164
Office costs	1,374	1,493	1,427	2,014	7,239
Professional costs	3,865	2,560	0	2,287	10,264
Governance costs	510	244	0	0	2,707
Total Charitable Activities	47,633	62,341	24,565	44,552	214,747

**BRIGHTON & HOVE
SPEAK OUT**
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017 - CONTINUED**

6 TAXATION

The company is a Registered Charity and, under section 505(l) of the Income and Corporation Taxes Act 1988, is exempt from Corporation Tax on its charitable activities.

7 TANGIBLE FIXED ASSETS

Office Equipment

<u>COST</u>	£
At 1 st April 2016	9,669
Disposals	<u>(8,799)</u>
At 31 st March 2017	<u>870</u>

<u>DEPRECIATION</u>	
At 1 st April 2016	9,669
Depreciation on disposals	<u>(8,799)</u>
At 31 st March 2017	<u>870</u>

NET BOOK VALUE

At 31 st March 2017	-
At 31 st March 2016	-

8 DEBTORS

	2017	2016
	£	£
Prepayments	3,302	2,555
Cycle scheme	281	459
Other debtors	-	1,840
	<u>3,583</u>	<u>4,854</u>

9 CREDITORS: Amounts falling due within one year

	2017	2016
	£	£
Taxes and Social Security costs	2,261	3,082
Pension control account	183	-
Accruals	5,129	1,767
Deferred income	37,430	14,594
Other creditors	-	1,629
	<u>45,003</u>	<u>21,072</u>

BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017 - CONTINUED

10 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible Fixed Assets			
Net Current Assets	<u>77,704</u>	<u>9,267</u>	<u>86,971</u>
Net Assets	<u>77,704</u>	<u>9,267</u>	<u>86,971</u>

11 MOVEMENT IN FUNDS

	Balance 1 st April 2016 £	Incoming Resources £	Outgoing Resources £	Transfer £	Balance 31 March 2017 £
Awards for All	-	9,271	1,906	-	7,365
Comic Relief	-	37,821	37,371	-	450
Brighton & Hove City Council	1,808	47,667	49,357	-	118
Brighton & Hove CCG		20,710	20,710	-	
People's Health Trust	3,988	18,825	21,479	-	1,334
Learning Disability Development Fund (1)	-	38,755	38,755	-	-
Learning Disability Development Fund (2)	<u>112</u>	<u>3,618</u>	<u>3,730</u>	<u>-</u>	<u>-</u>
	5,908	176,667	173,308		9,267
Unrestricted Funds					
- General	57,986	52,022	37,304	-	72,704
- Designated	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,000</u>
	62,986	52,022	37,304	-	77,704
Total Funds	<u>68,894</u>	<u>228,689</u>	<u>210,612</u>	<u>-</u>	<u>86,971</u>

**BRIGHTON & HOVE
SPEAK OUT
(A Company Limited by Guarantee)
Company Number: 03807112
Charity Number: 1076995**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017- CONTINUED**

Purpose of Restricted Funds

Brighton and Hove City Council (BHCC) – Funding towards the costs of Advocacy for Individuals. Part funds the cost of training and support given to volunteer advocates and part funds staff costs of providing issue advocacy for individuals. The Council also funded us under the 3 Year Grant which contributes towards core costs.

Learning Disability Development Fund (LDDF) – Provides funding towards the cost of engagement work with people with learning disabilities in the City via a network of self advocacy groups, regular external focus groups and the 'Link group' which attend the Learning Disability Partnership Board And represents the views of people with learning disabilities. LDDF also funded our Community Connecting project until July 2016.

CCG - Part funding towards engagement activities with people with learning disabilities. Activities include a range of consultation on health issues. Feedback is provided to CCG and other stakeholders. The CCG also contributed to the Waiting Room project which provided training and feedback to health staff about the needs of people with learning disabilities and the Wellbeing Project aimed at increasing wellbeing of service users.

Comic Relief. – New funding from April 2016 for the Voices Network project) which aims to increase the influence of people with learning disabilities via a network of user led groups and campaigning activities and also increase the presence of people with learning disabilities in Speak Out governance.

People's Health Trust – Provides funding for a community connecting project to bring together volunteers and people with learning disabilities in East Brighton and includes a local weekly Drop In.